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UNITED STATES DEPARTMENT OF AGRICULTURE
Agricultural Research Administration
Bureau of Agricultural and Industrial Chemistry
Washington 25, D. C.

October 26, 1948

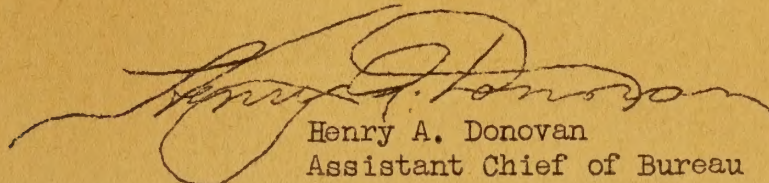
BUREAU MEMORANDUM NO. 408

Issuance of Government Drivers' Permits

MEMORANDUM FOR DIRECTORS OF REGIONAL RESEARCH LABORATORIES, WASHINGTON
DIVISION CHIEFS, AND OFFICERS IN CHARGE OF FIELD STATIONS:

Since the establishment of the Regional Research Laboratories, Drivers' Permits have issued from the Washington office of the Bureau. It now seems advisable in the interest of the saving of time and correspondence to delegate the authority to issue these permits to the Regional Research Laboratories. Pursuant to this delegation of authority a form of application has been prepared, Form AIC-93, a supply of which is attached. This form contains the record of the application, examination and approval for the issuance of a Drivers' Permit. The form should be prepared by the applicant, endorsed by the Division Head and directed to the Business Manager who will be responsible for seeing that all of the requirements and regulations of the Department and policies of the Bureau with respect to the issuance of Drivers' Licenses are followed. It will continue to be the policy of the Bureau to issue Permits only to employees who hold current driving permits issued by the State in which the Laboratory is located. Arrangements should be made to furnish this office with one copy of the completed application form upon the issuance of a Drivers' Permit to any employee.

Bureau Memorandum No. 1 is hereby cancelled.


Henry A. Donovan
Assistant Chief of Bureau

